

REGISTRATION TERMS & CONDITIONS

The ACC Europe Annual Conference 2025 (hereinafter the "Event") is organised by ACC and MCI (hereinafter the "Organiser") from 21 to 23 May 2025 in Barcelona, Spain.

MCI Benelux S.A (hereinafter "MCI") supports the Organiser in the organisation of the event, providing the following services: Registration management, Exhibition & Sponsorship management, and Event logistics.

By registering to the Event, participants (hereinafter "participant" or "participants") are entering an agreement with ACC and MCI, for which all participants are requested to read and acknowledge the Terms & Conditions set out below.

EVENT SECRETARIAT

All registration inquiries should be sent to the Registration secretariat at ACCE.conference@wearemci.com.

REGISTRATION & FEES

Participants are required to register via the online registration system. Registration fees are published [here](#).

All fees (i) are in EURO (€), (ii) are the net amount due to the Organiser (all transfer costs are for the participant) and (iii) exclude the applicable VAT rate. Please note that the standard Spanish VAT rate is 21% and it will be charged on all registrations.

METHODS OF PAYMENT

The online registration platform is a secured site. Major credit cards (VISA, MasterCard, American Express) are accepted and handled via the Stripe Payment Gateway.

For payments by credit card, the payment confirmation is notified upon completion of the registration process. Participants will receive a confirmation email including a link to their digital invoice. The invoice will reflect the amount paid by credit card. Participants who do not receive a confirmation email should contact the Registration Secretariat at ACCE.conference@wearemci.com. In case of a rejected online credit card payment, the participant is recommended to contact the credit card issuer to check if online transactions are being declined by the issuer.

For payments by bank transfer, an invoice is issued upon completion of the registration process. Participants will receive a confirmation email including a link to their digital invoice. The invoice will reflect the amount to be processed by bank transfer. Participants who do not receive a confirmation email should contact the Registration Secretariat at ACCE.conference@wearemci.com.

PAYMENTS BY BANK TRANSFER

Payments by bank transfer are allowed at the discretion of the organiser only for group registrations. **This option will no longer be available as from 30 April 2025 23h59 CEST.**

The Participant's full name and reference number must be indicated in the payment reference.

The invoice will reflect the amount to be processed by bank transfer and is due upon receipt.

All fees should be paid in EUR (€), free of any bank charges, to the following bank account:

Beneficiary Name: MCI Benelux SA

Bank Details: ING BELGIUM SA - Agence Auderghem - Souverain

Boulevard du Souverain 230, 1160 Brussels, Belgium

Account number: 363-1212672-18

IBAN Code: BE50 3631 2126 7218

BIC Code: BBRUBEBB

INVOICE

Participants are issued with an invoice upon completion of the registration process.

All participant's registering to represent a company/organisation with registered VAT number should provide their VAT number during the registration process. VAT numbers are verified by the Organiser to prevent fraud. Invoices are issued based on details provided in the payment page of the registration process.

REGISTRATION CANCELLATION, TRANSFER & REFUND POLICY

All registration cancellation and transfers requests should be sent by email to the Registration Secretariat at ACCE.conference@wearemci.com.

Cancellation & transfer conditions for delegates, sponsors, and exhibitors:

The following cancellation conditions will apply:

- **Until 17 March 2025** for any reason, the full amount will be refunded minus a **EUR (€) 100 cancellation fee** (excluding applicable VAT and excluding any and all transfer costs which shall be fully borne by the participant)
- **From 18 March 2025**, refunds are no longer possible, however, a transfer of registration may be accommodated (see transfers conditions below)

Registrations could be transferred following the applicable conditions below:

- Registration replacement requests should be sent in writing to ACCE.conference@wearemci.com **before 5 May 2025** and can be accommodated at no costs until the above-mentioned date. **From 6 May to the conference**, a replacement may be accommodated for a **EUR (€) 50 Admin fee**.

Cancellation & transfers conditions for Speakers:

Exceptionally, due to their crucial role they play in the Programme, speakers will be able to cancel their registrations **until 22 April 2025** with only a **EUR (€) 100 cancellation fee**.

As of 23 April 2025, cancellation will no longer be refunded however transfers could still be made until the date of the Event. Speakers may transfer registration to another participant or speaker without any cost. All transfer requests must be sent to ACCE.conference@wearemci.com.

All refunds are made in EURO (€) and are subject to prevailing exchange rates. Refunds will be processed within 30 days from the end of the Event, and in the same manner as the original payment was received. If bank charges apply, they will be deducted from the refunded amount.

MODIFICATION & CANCELLATION OF THE CONFERENCE

The Organiser reserves the right to modify the Programme, which is published as an indication only.

In the event of cancellation of the Conference, at any time, as a result of any event of 'force majeure' or for other reasons that are beyond the control of the Organiser, the registration fee shall be refunded minus EURO (€) 50.00 admin fee (excl. applicable VAT and applicable transfer costs). The Organiser shall not be held liable for any other costs or losses incurred, such as transportation costs, accommodation costs, financial losses, etc.

In case the event is postponed to another date, the registered participant will have to choose to either deferred their registration to another ACC Europe Annual Conference or be refunded minus EURO (€) 100.00 admin fee for all paying participant with the exception of paying exhibition visitor who will be refunded minus EURO (€) 25.00 admin fee (excl. applicable VAT and applicable transfer costs). In case the participant is not able to attend the event with the new selected date or prefer to be reimbursed, participant should inform the event secretariat by sending an email to ACCE.conference@wearemci.com no later than 30 days after the official announcement. In case the participant decides to register after having been reimbursed, the new applicable rate may apply.

USE OF MATERIAL

Without any prior consent from the Organiser, a participant must not: reproduce, copy, or translate the Event materials; create derivative works from the Event materials; modify the Event materials; commercially exploit the Event materials. All information collected through the registration process can be used for marketing purposes.

PHOTOS AND VIDEOS

Filming and photography will take place during the Event. Unless explicitly communicated in written form at ACCCE.conference@wearemci.com, you consent to your image and likeness being used in marketing and films (now and in the future) and to waive any right to compensation or remuneration. However, to help ensure the privacy of individuals, images will not be identified using full names or personal identifying information without written approval from the photographed subject.

During such events individuals often take photographs or make videos on their mobile telephones. The Organiser is not responsible in policing this practice but would ask any participant who plans to do this to seek permission from fellow Event attendees.

GENERAL ASSUMPTION OF RISK AND RELEASE OF CLAIMS

You acknowledge and agree that your attendance or participation in the event or any related activities is completely voluntary and you understand the nature of the event.

In addition to the COVID-19 assumption of risk and waiver of liability section of these terms, to the maximum extent permitted under applicable law, you accept and assume all risks of any and all personal injury or damage to your personal property that you may face while attending the event. You hereby release the Organiser, the Venue, and their respective officers, directors, employees, contractors, representatives, agents, licensors, successors and assigns from, and waive, any and all claims, demands, causes of action, suits, damages, losses, liabilities, costs and expenses (including without limitation reasonable attorneys' fees and costs) that you may have now or in the future, whether known or unknown, foreseen or unforeseen, associated in any way with the event.

LIABILITY & DISCLAIMER

In the case of government intervention or regulation, military activity, strikes or any other circumstances that make it impossible or inadvisable for the Event to take place at the time and place as announced, the participant shall waive any claim for damages or compensation and there shall be no past, present or future liability for either party.

The participant acknowledges that he/she has no right to lodge damage claims against the organisers should the holding of the event be hindered or prevented by unexpected political or economic events or generally by force majeure or should the non-appearance of speakers or other reasons necessitate programme changes. With registration, the participant accepts this proviso.

The Organiser shall not be deemed responsible for any bodily injury/death or property damages (including theft) sustained by participants during the Event, unless such damages are a direct result of an unlawful act of the Organiser.

In any event, the Organiser does not accept liability for damages in the event of bodily injury/death, property damage, disruption to travel plans and costs incurred as a result of force majeure or as a result of any other reason beyond the control of the Organiser.

FORCE MAJEURE

Force majeure reasons include but are not limited to war or threat of war, riots, civil strife, terrorist activity, industrial disputes, natural or nuclear disaster, adverse weather conditions, epidemics, pandemics, health risks, fire and closure of airports or airspace, government decisions or administrative injunctions, including without limitation possible restrictions, recommendations, guidelines, or other measures imposed or recommended to be taken by (health) authorities. It is moreover expressly agreed that the unforeseeability condition does not have to be fulfilled for any health-related event (such as for instance coronavirus related pandemic, another pandemic or epidemic and/or quarantine measures) to qualify as an event of force majeure.

EVENT RULES AND REGULATIONS

Whilst participating in the Event, you are required to comply with any policies or directions (such as but not limited to security, health, and safety regulations) in force at the time of the Event, given by the Organiser or MCI or any other relevant third party, including the person responsible for the premises where the Event takes place or any competent authority. In particular, if the Organiser or MCI will supply ID badges for security purposes, participants must wear their badge at all times. Badges are strictly personal and may not be transferred to another person, nor modified. The Organiser or MCI accept no responsibility for any belongings that participants bring at the Event. Any loss or damage to such belongings is at the participant's own risk.

DATA PROTECTION & PRIVACY POLICY

The European General Data Protection Regulation (EU GDPR) entered into force on 25 May 2018, and it involves some additions to protection of the protection and privacy of Participants.

The Organiser and MCI BENELUX SA (acting as data processor on this event) take your privacy very seriously and perform their activities and services in compliance with GDPR requirements. By registering to the ACC Annual Conference 2025 – running from 21 to 23 May 2025 you consent to the applied privacy policies. The Data Protection and Privacy Policy can be consulted at any time at the link [here](#). The Privacy & Policies of ACC can be consulted [here](#).

For further information on how your data will be used, we invite you to carefully read the [Data Protection and Privacy Policy](#) (MCI Group acting as data processor on this event). For any questions regarding the Data Protection and Privacy Policy, Participants are invited to contact the Data Protection Officer at the following e-mail address: privacy@mci-group.com.

GOVERNING LAW

Any dispute resulting from the above terms and conditions will be subject to the law of Belgium, and by accepting these terms you are submitting yourself to the exclusive jurisdiction of the courts of Belgium.